

KINDERGARTEN REGISTRATION

Registration for the 2016/2017 school year for Kindergarten programs within School District No. 43 (Coquitlam) will take place **February 2nd –4th** in all elementary schools during regular school hours. **To register, your child must be five years old before December 31, 2016.**

REQUIRED DOCUMENTS BY THE MINISTRY OF EDUCATION TO REGISTER YOUR CHILD

STATUS IN CANADA

Required of custodial parent or legal guardian* - one of:

- Canadian birth certificate
- Canadian passport
- Canadian Citizenship card
- Confirmation of Landing/Permanent Residence (8-1/2 x 14" sheet) **and** passport
- Permanent Resident Card (front and back)
- Status Indian documentation
- Nexus Card – CAN citizenship

Or, one of the following permits which must be verified by International Education prior to the child starting school:

- Work Permit** valid for a year or more **and** proof of employment (minimum 20 hours per week) **and** passport **or**
- BCPNP signed performance agreement
- Study Permit** valid for a year or more **and** Letter of Acceptance or transcript showing current enrolment in degree or diploma granting program at a public post-secondary institution or enrolment in degree granting program at a private post-secondary institution authorized by the BC Ministry of Advanced Education **and** passport. Permit cannot be for high school upgrading or ESL unless it is a requirement of acceptance into the aforementioned programs, for one year only, and the institution is BC EQA-Education Quality Assurance.
- Diplomatic Status

Required of child - one of:

- Birth certificate
 - Passport
 - Canadian Citizenship card
 - Confirmation of Landing/Permanent Residence (8-1/2 x 14" sheet) **and** passport
 - Permanent Resident Card (front and back)
 - Status Indian documentation
 - Refugee Claimant Documentation conferring status – if child has own documents, parent documents not required
- **If child is accompanying a parent on a Work or Study Permit, provide a copy of child or parent Permit that indicates

child accompanying

RESIDENCY

Parent or legal guardian* must be ordinarily resident in British Columbia with a sufficient degree of continuity to ensure that there is a settled purpose other than to obtain free public education.

Required of parent or legal guardian* - one of the following to demonstrate residency:

- Income Tax statement – showing name and province of residency
- Property tax statement - showing name and address
- Long-term Tenancy agreement-showing name and address
- Property purchase agreement - showing name and address
- Proof of employment for a minimum of 20 hours per week (e.g. pay stub, letter from the employer)

and provide two of:

- Utility bill
- BC Driver's Licence or Enhanced BC Driver's Licence
- BC ID
- BC vehicle registration
- Canadian bank account statement-showing name and address
- Canadian credit card statement – showing name and address
- Proof of current school year membership in a local organization

GUARDIANSHIP*

Required of parent or legal guardian* - one of the following to demonstrate guardianship:

- Paper birth certificate – parents are named
- Income Tax statement – children are declared
- Parent's Confirmation of Permanent Residency or Record of Landing or valid Immigration Canada documents-children are named
- If parents live separately, court order or written agreement granting care to accompanying parent

*If not the parent, guardianship must be by will in accordance with the Infants Act or court order in accordance with the Family Act